

***Staff Council General Meeting Minutes***  
***Sam Houston State University***  
***February 10, 2021***

**I. Call To Order**

Justin Ball called the meeting to order at 1:31pm.

**II. Reading/Approval of Minutes – Kristin Ware**

The January meeting minutes were emailed to members on February 5th. No corrections to the minutes were received. A motion to approve the minutes was made by Jerrell Sherman and seconded by Megan St. Vigne. All members were in favor and none opposed. Minutes were approved.

**III. Treasurers Report – Jennifer Alexander (on behalf of Rachel Bubela)**

Jennifer submitted the following balances:

- PDC: \$6,000.00
- Friends of Staff Council: \$4,581.73
- E-board: \$830.00
- Staff Development: \$370.00
- Nomination and Elections: \$50.00
- Special Events: \$2,574.27
- News and Networking: \$5.48
- Staff Affairs: \$0.00

We are currently received \$20.00 per month in payroll deduction donations for Friends of Staff Council which is a decrease from December.

**IV. Chairs Report – Justin Ball**

Justin did not have anything to report at this time but will provide updates in Old and New Business.

**V. Committee Reports**

News and Networking: Jerrell Sherman

Jerrell reported that the February winner for Spotlight on Staff is Erica Bumpers from the Student Health Center (11:00am, February 12th at SHC).

Nominations and Elections: Natalie Payne

Natalie reported that her committee will be meeting next Friday to start work on the upcoming election.

Special Events: Maggie Odom & Shelly Nettuno

Maggie and Shelly had nothing to report at this time.

Staff Development: Haley Rothrock & Nikki Stifflemire

Nikki reported that registration is now open for PDC. Hours received at this PDC will count for next year. Lunch is a separate registration; there will be no presentation during lunch.

Staff Affairs: Tiffany Driver

Justin reported that Tiffany had nothing to report at this time.

**VI. Old Business: Updates, Discussion, or Action**

Work continues to draft adjustments to the leave policy for life altering events.

We are currently reviewing the Staff Council Scholarship and will have an update for everyone soon.

**VII. New Business: Updates, Discussion, or Action**

Justin discussed the new Dependent Scholarship Policy. Kristin forwarded the draft to all members for review. Justin requested any feedback, questions or concerns be forwarded to him by early next week. It is currently slated to be implemented in time for Fall 2021.

Benji reported that the Estill Parking lot is busier than usual. They are currently allowing more visitors to park in the lot.

**Divisional Reports:**

Brittani Clarkson reminded everyone that COVID testing is now available to employees at the SHC.

**VIII. Upcoming Events**

Next General Staff Council Meeting – March 10<sup>th</sup>, 1:30pm

**IX. Adjournment**

Meeting was adjourned.

Minutes submitted by: Kristin Ware on 2/24/2021